

Heritage Education Commission Minutes

July 10, 2012

Members present: Jane Cumber, Curt Lundeen, Ron Salber, Joyce Holter, Alice Ellingsberg, Susan Kinkle, Lois Johnson, Marie Williams, Kristi Kaiser, Evonne Anderson, Louella Smith, Margaret Zeren

Members excused: Les Bakke

Members absent: Doug Hamilton

President Cumber called the meeting to order at 4:00pm

Publicity Update added to agenda

Welcoming Joyce Holter

June minutes corrected

Lois Johnson should be listed as present only and not excused as well

Treasurer's report; balances as of June 30, 2012:

State Bank and Trust	\$1,888.17
Heritage Education Commission (MSUM Foundation)	\$ 235.00
Family History Workshop (MSUM Foundation)	\$2,754.00
Veterans' Oral History (MSUM Foundation)	\$1,790.01

Ad missing deposit

Need to move Family History Workshop funds to Heritage Commission

How do we handle paying Presenters?

Voucher ahead of time

Pay as they come to the workshop

Discussion about paying for mileage

Ron to bring proposal for discussion next month

Archives: No update

Oral History: No update

Parking Permits:

Meeting location options – Moorhead Library, MSUM, Blue Cross

Library – parking may be an issue

One month at Blue Cross / Blue Shield – August 7, 2012

Susan Kinkle will schedule room and Marie Williams or Susan will send instructions on Parking and where to go

Workshop 2012:

Brochure – minor changes

Description of Mark Peihl – add “Clay” county - Joyce will review

Second review - Date updated, Map removed, Ad added

Need to edit to add Picture – Jane Cumber to make adjustments

Parking – confirmed Participants can park in U or A

Changes to Jane Cumber by Sunday

#### Printer Options

South Dakota Firm – Quality Quick Print – 800 brochures - \$209 with mailing \$285

Copy Cat – Match printing - Last year - \$264

Kristi Kaiser moved that if CopyCat and Mail Presort is in line with last year – go with Local

#### Workbook Printing

Limit to 5 pages per presenter – Jane Cumber to manage if presenter goes over

Schedules – If changes are needed to room and time assignments – let Jane Cumber know

Food – Need second to help with food, Evonne Anderson to help. Dietary restrictions needed already.

Advertising – Curt Lundeen confirmed with previous ad contacts.

Should contact CopyCat about an ad.

Publicity – Kristi Kaiser presented publications which included historical and Genealogical Societies

Viking Magazine will run a feature on the Family History Workshop with Blaine Hedberg, main presenter.

Registrations – 10 to date

Les Bakke is creating a non-paying web site – for commission members, presenters, etc.

Alice Ellingsberg to contact booth members after Aug. meeting about registering

Jane Cumber brought the suggestion from Les Bakke

Short Video about presenters for advertising – discussed who would want to be videoed

#### Past Workshop Handouts

Previous resolution that we should not distribute

Commission members can take extras

Meeting adjourned at 5:10 pm.

Respectfully submitted

Margaret Zeren, Vice President (acting Secretary)