

**Heritage Education Commission Meeting**  
**Tuesday, September 3, 2013 @ 4:00 p.m.**  
Probstfield Center for Education (2410 14th St. So. in Moorhead)

Meeting called to order at 4:00 pm by President Cumber.

**Members present:** Alice Ellingsberg, Joyce Holter, Les Bakke, Margaret Zeren, Lois Johnson, Lou Smith, Susan Kinkle, Jane Cumber, Curt Lundeen, Ron Salber, Marie Williams, Evonne Anderson and Lauri Winterfeldt.

**Members excused:** Kristi Kaiser

**Members absent:** Doug Hamilton

**Secretary's Report:** Approved as posted.

**Treasurer's Report**

<b>Heritage Education Commission</b> Account balance, June 30, 2013	\$2,183.93
Revenue	0
Expenses	60.00
Account Balance July 31 30, 2013	\$2,123.93
<b>Heritage Education Foundation</b> Account balance, June 30, 2013	\$4,093.20
Revenue	459.00
Expense	0
Account Balance July 31, 2013	\$4,552.20
<b>Vets Oral History</b> Account balance, June 30, 2013	\$1,540.01
Revenue	0
Expense	75.00
Account Balance July 31, 2013	\$1,465.01

**Archives:** Nothing new

**Oral History:** We received an award of \$8,100 from the Minnesota History Center to hire a transcriptionist and proof readers to transcribe our already collected oral histories.

Bakke/Smith moved to accept the \$8,100 grant. Motion carried.

**Workshop 2013 Planning**

Cumber designed a reimbursement form to be used for presenter reimbursement. She will e-mail it to commission members. Winderfeldt, Cumber and Bakke will bring laptops. One podium has been found by Winterfeldt. Bakke will bring a sound system. Nearly all handouts are ready. Welcome letter has been developed. Ellingsberg reported on status of booths. Booth setup must be Saturday morning starting at 7:00 am. The school district will provide directional signs. The food committee has decided on the menu and decided on Sodexho from MSUM. Sodexho will provide morning and afternoon coffee, etc and noon box lunch. Community Ed will have a custodian on duty. Anderson reported on registration. Anderson will contact MSUM Archives for the books, Bakke will pick them up on Wednesday or Thursday. Zeren reported on staffing for book area. She will verify information regarding payment. MCAM will produce a video to play on cable channels. Anderson reported on

book awards. Williams reported on table decorations.

**Nominating Committee:** Smith will chair the nominating committee.

Meeting adjourned at 5:10

Respectfully submitted,

Les Bakke, Secretary