

**Heritage Education Commission Meeting Tuesday,
November 5, 2013 @ 4:00 p.m.**
Probstfield Center for Education (2410 14th St. So. in Moorhead)

Meeting called to order at 4:00 pm by President Cumber.

Members present: Alice Ellingsberg, Margaret Zeren, Lois Johnson, Jane Cumber, Ron Salber, Marie Williams, Kristi Kiaser, Les Bakke, Evonne Anderson, and Lauri Winterfeldt.

Guests: Louella Smith,

Members excused: Susan Kindle

Secretary's Report: Accepted as posted with one minor correction.

Treasurer's Report:

Heritage Education Commission

Balance: September 30, 2013	\$2,123.93
Revenue	
Maia's book sales	\$2,142.43
Expenses	
Maia's Books	1,278.05
Midwest Bank – startup cash	403.00
Square Reader – card fees	31.75
Balance October 31, 2013	\$2,553.56

Heritage Commission Foundation

Balance: September 30, 2013	\$4,552.20
Balance October 31, 2013	\$4,552.20

Veterans Oral History

Balance: September 30, 2013	\$1,465.01
Revenue	
Oral History Grant	2,142.43
Expenses	
Oral History Interviews	75.00
Balance October 31, 2013	\$9,490.01

We received a replacement check for \$250 from an uncashed check for our 2010 workshop. It will be reflected in the December treasurer's report.

Winterfeldt reported on expenditures and revenue for the 2013 workshop.

Expenses

Speakers	\$1347.20
Fonkert	\$975.72

Simar	\$371.48
CopyKat	\$1702.00
	\$216 brochure
	\$1462.50 workbook
	\$3.50 Presenter-Vendor
	\$20 Questionnaire
MSUM	\$11 (posters)
Sodexo	\$2500.55
Travel Lodge	\$207.56
Postage	\$265.05
Custodian	\$294.00
Technology	\$50.00
Total Expenses	\$6377.36
Revenue	
Registration	\$6530
Sponsorships	\$975
Total Revenue	\$7505.00

Community Education will issue a check for the workshop after our final ad payment is received.

Archives: Anderson has the books that won awards and will get those to MSUM Archives.

Veterans Oral History: Kaiser reported on the activities on the grant project. We've hired a transcriptionist and proofreader, delivered 7 cds to the transcriptionists and put the MN Historical Society logo and credit on the web page. Google Analytics has been added to the webpage. Cumber provided information on how to transcribe to our transcriptionist. Salber developed a process to pay the two individuals.

Commission Membership Salber/Anderson moved to accept Joyce Holter's resignation. Motion carried. Cumber and Bakke have contacted individuals for membership on the commission.

Review of 2013 Questionnaires: Discussion followed. Perhaps we should have two or three commission members be prepared to offer a session in case we have a presenter cancellation.

Workshop 2014: Our main presenter would prefer the workshop be held on September 20, 2014. Winterfeldt will check to see if Horizon is available.

Workshop 2015: This will be our 40th workshop, so we talked about some special things to do. Think about it.

Meeting adjourned at 4:59pm.

Respectfully submitted,

Les Bakke