

**Heritage Education Commission Meeting
Tuesday, October 6, 2015 @ 4:00 pm**

Meeting called to order at 4:00 pm by President Cumber.

Members present:

Margaret Zeren, Kristi Kaiser, Lauri Winterfeldt, Les Bakke, Jane Cumber, Jim Soderberg, Lois Sullivan, Ron Salber Lauri Winterfeldt, Lois Johnson and Evonne Anderson.

Members Excused: Tony Tilton, Susan Kinkle, Alice Ellingsberg and Angie Beaton.

Secretary's Report:

Report accepted as posted

Treasurer's Report:

Commission Account balance: as of September 30, 2015	\$1,574.49
Foundation Account Balance: as of September 30, 2015	\$6,155.20
Oral History Projects Balance: as of September 30, 2015	\$1,270.41

Salber reviewed the final financial statement for workshop 2014.

Cumber appointed Bakke, Cumber, Zeren and Winterfeldt to a subcommittee to review how costs are charged to Community Education and HEC.

Archives: Books will be returned to MSUM Archives. We received a book entry for our 2016 workshop.

Oral History: Cumber and Bakke proposed using oral history funds to transcribe the remaining veterans' oral histories.

Winterfeldt/Salber moved to allocate \$1,000 to transcribe the ten remaining veterans' oral histories. Motion carried.

Minnesota Reflections reported some of the transcripts done and all should be done in 2015.

Anderson reported on nominating committee as follows:

President: Zeren, Vice President: Kaiser, Secretary: Bakke, Treasurer: Cumber, Archivist: Anderson and workshop chairs: Soderberg and Ellingsberg.

Winterfeldt/Zeren moved to accept nominating committee. Motion carried.

Winterfeldt/Salber moved to cast a unanimous ballot for the officers. Motion carried.

Cumber reported on a possible new commission member.

Workshop 2015 Review:

Cumber distributed workshop survey results.

Cumber reminded the commission to keep notes of what went well and what problems we need to address.

Document Storage: Cumber distributed a proposal for document storage on-line and with MSUM Archives.

Prior to the 2015 workshop, via email the commission members approved the purchase of 13 tables for the workshop. An agreement with Moorhead Public Schools to store the tables at Horizon is in process.

Workshop 2016: Soderberg reported that the co-chairs will meet soon.

Meeting adjourned at 4:59 pm.

Respectfully submitted,

Les Bakke, Secretary